



**INDIAN ASSOCIATION FOR THE CULTIVATION OF  
SCIENCE**

**Jadavpur, Kolkata 700 032, India.**

No 1.2/M/312-

Dated: 15.03.2023

**Office Memorandum**

In accordance with the Minutes of the Standing Medical Committee Meeting held on 18.01.2023 duly approved by the Director, the following actions have been taken:

- Henceforth, the recommendation made by the Standing Medical Committee meeting will be posted in the IACS official website after getting approval from the Competent Authority for the same.
- Registrar, IACS has been approved to be an ex-officio member in the Standing Medical Committee.
- As nominated by the CGHS, Dr. Shyam Sundar Poddar will be the CGHS representative in the Committee until further orders.
- The rates for reimbursement of Consultation Fees will remain unchanged as communicated vide OM No: 1.2/1400 dated 01.08.2019.
- All the CMS beneficiaries are requested to pay their CMS contributions in due time to avail the CMS facility of IACS.
- It will be the responsibility of the Members to collect Medical Card to avail CMS facility of IACS. The Medical Cell is required to submit CMS Contribution Report in January and May of every year to the Registrar.
- The list of empanelled Tie Up Hospitals along with the tie-up validity period and other terms and conditions need to be uploaded in IACS website. Medical Cell will be responsible to update the list as and when necessary.

- Medical Cell would create and maintain a database of lifetime contributors and Payment and Receipt Accounts for the last 5 years, which will be placed before the Standing Medical Committee for reporting.
- Only computerized cash memos for various tests and medicines would be accepted from now on to ensure validity of the submitted bills. Handwritten bills will not be allowed after 6 (six) months of issuance of this OM.

This issues with the approval of the Competent Authority, in accordance with the decision of the Standing Medical Committee.

*Sarbani Saha*

(Sarbani Saha)  
Registrar

Circulated to

1) Director, 2) All Deans 3) All Chairs of Schools and Heads of Sections with a request to bring it to the notice of all faculty/staff and students working under them, 4) Prof. Siddhartha Sankar Jana, Chairman, Medical Cell, 5) Medical Cell, 6) F&AO, 7) IAO, 8) Central Secretariat, 9) Computer Centre with a request to upload the circular on IACS Website