



**INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE
JADAVPUR, KOLKATA 700032
(Deemed to be University)**

Adv. No. IACS/ADVT/P/1249

Date: November 12, 2024

Recruitment of 1 (One) Full-time Legal Consultant on contractual basis

Indian Association for the Cultivation of Science (IACS) desires to appoint one full-time Legal Consultant on purely temporary and contractual basis initially for a period of one year only.

The contract may be extended further depending on the requirement of the Institute.

The terms and conditions of appointment will be as under:-

A. Eligibility

- i) Possessing Master's Degree/Bachelor's Degree in Law from a recognized University or Institute in India.
- ii) Retired government officials having experience in dealing with legal matters or legal professionals.
- iii) Having an experience of at least 5 (five) years of handling court cases in Govt. of India offices/autonomous bodies administered by Govt. of India for retired government officials.
- iv) For legal professionals a minimum of five years of post-qualification experience is essential.
- iv) Must have good written and oral communication as well as interpersonal skills.

B. Age Limit

Maximum Age limit is 65 years for retired government officials.

C. Remuneration and entitlements

A consolidated and fixed salary of up to Rs. 50,000/- to Rs. 70,000/- for 5-days-in-a week/month or pro rata thereof, depending on qualification and experience will be offered. For retired government officials the remuneration will be fixed after deducting the basic pension from the pay drawn at the time of retirement.

No additional allowance shall be granted, however, reimbursement of travel expenses as per actual shall be allowed.

D. Leave

An entitlement to avail Casual Leave of 8 (Eight) days only in a calendar year is permissible.

E. Nature of job

- i) Assist the Institute in court cases as well as in matters requiring attention from a legal point of view.
- ii) Attend the court cases and pursue legal proceedings in different courts of law.
- iii) Prepare affidavits and examine legal documents.
- iv) Assist in such matters as deemed necessary by the Competent Authority as and when required from time to time.

F. Confidentiality Agreement – The incumbent shall be required to sign a Confidentiality Agreement for preservation of institutional ethics.

The selected candidate will have no right to claim any other service benefits including right for full time employment whatsoever.

Interested candidates may apply with their complete bio-data along with testimonials/supporting documents to the undersigned at the following address **latest by December 11, 2024** in a closed envelope superscripted clearly "**APPLICATION FOR THE POST OF FULL TIME LEGAL CONSULTANT**" to Indian Association for the Cultivation of Science 2A & B, Raja S C Mullick Road Jadavpur, Kolkata - 700032. Applications may also be sent electronically at the e-mail id: recruitment@iacs.res.in.

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