



**INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE  
JADAVPUR, CALCUTTA – 700 032**

No. Tender/IACS/AR/2009-10/3

3<sup>rd</sup> May, 2011

**Sub : Printing and Binding of Annual Report for the year 2010-11**

Sealed quotations are invited from experienced Printing Houses for printing and binding of Annual Report for the year 2010-11 of Indian Association for the Cultivation of Science in the following format on letterhead/plain paper to be submitted to the Registrar on or before **18<sup>th</sup> May, 2011**, which will be opened **at 3.00 p.m. on 20<sup>th</sup> May, 2011**. Quotations received incomplete or beyond the stipulated time will be summarily rejected.

**FORMAT FOR QUOTING**

1. Composing, page-making, scanning, proofing, tracing, plate making and printing of inside pages in bi-colour Part-A and Part B in off-set method. **(400 copies)**
2. Composing, scanning, proofing, plate making and printing of cover pages in four/five colours in English. **(400 copies)**
3. Composing, scanning, proofing, plate making, **translation** and printing of cover pages in four/five colours in Hindi. **(55 copies)**
4. Composing, scanning, proofing, plate making and printing of 4 coloured pages inserting some phototgraphs in English. **(400 copies)**
5. Composing, scanning, proofing, plate making, **translation** and printing of 4 coloured pages inserting some photographs in Hindi. **(55 copies)**
6. Good quality thermal binding with care creasing for English & Hindi. **(400 + 55 copies)**.
7. Artwork for the cover and inside coloured pages 4 + 4 = 8 pages
8. No. of pages : 200 inside pages plus cover pages
9. Size : 11" (Height) X 8.5" (Width) – finished
10. Paper : 300 gsm imported art board for cover  
100 gsm imported art paper for inside pages (attach paper sample)
11. Quantity : 350 + 55 = 405 copies
12. Rate : Rate should be submitted on per page basis including all charges. Binding charges should be submitted in lot basis. Rates for Item nos. 4 and 5 should be submitted in per page basis.
13. Delivery : Delivery free at the Association premises within 20 days from the date of receipt of the materials.
14. Tenderers should superscribe the Reference No. and Due date on the top of the envelop.
15. Sample of Annual Report of the previous year may be inspected before submission of quotation. Sri Somansu Sekhar Das, Assistant Registrar may be contacted for further information, if any.

**( Dr. Utpal Sadhu )  
Registrar**